

EDS MANUFACTURING, INC.

DATE : 21 December 2009

TO : All Qualified Applicants

SUBJECT : **YAZAKI SCHOLARSHIP FOUNDATION, INC. (YSFI) ACCEPTANCE OF APPLICANTS FOR SCHOOL YEAR 2010 - 2011 SCHOLARSHIP GRANT**

YSFI is again accepting applications for indigent but intelligent students of the province of Cavite. The scholarship is open to all qualified incoming freshmen high school and college students.

The processing of applications shall be through EDS Manufacturing, Inc. (EMI). All applications shall pass through two levels of screening, i.e., the EMI level and the YSFI level wherein series of tests and interviews shall be administered to qualified applicants.

The following are the requirements, guidelines for acceptance of scholars and schedule of activities for the processing of applications. Should you have questions on the foregoing, please contact Human Resources Department.

GUIDELINES FOR 2010 YSFI ACCEPTANCE OF SCHOLARS

I. QUALIFICATIONS

This scholarship shall be available to poor but deserving grade school or high school graduate residing in the province of Cavite with the following qualifications:

- a. **Must be an incoming freshman high school or college student**
- b. **Must have a pre-final average of not less than 85% or its equivalent (average grade for the first 2 or 3 academic quarters of the current school year, computed from academic subjects only)**
- c. **Not a relative of an EMI employee up to the fourth degree of consanguinity (first cousin)**
- d. **Must not be a recipient of any scholarship grant or financial assistance from another institution**

II. DOCUMENTS NEEDED

1. **Accomplished bio-data with recent picture**
2. **Photocopy of Report Card or Form 137 (grades up to 2nd or 3rd grading period of the current school year)**

Handwritten signature

III. GENERAL GUIDELINES AND SCHEDULE OF ACTIVITIES

1. Application forms shall be accepted by HRD-Benefits:
 - 1.1 From 9:00 A.M.-11:00 A.M.; 1:00 P.M. to 3:00 P.M. applicants from outside EMI
 - 1.2 During lunch break from 11:00 A.M. to 1:10 P.M. for EMI employees
2. Acceptance of applications is from **January 7 until February 26**
3. Qualified applicants shall be provided with Gate Pass indicating the date, time and venue of examination. The applicant shall present the gate pass to the security guard on the day of examination. **NO GATE PASS, NO ENTRY.**
 - 3.1 **Schedule of IQ test shall be on February 13 and 27 (8:30 A.M. for High School; 1:30 P.M. for College) and the results will be posted on bulletin boards on March 6, 2010.**
4. The applicants for interview shall bring their additional documents, if available, such as: Diploma, NSAT results for High School and certificate of recognition or honors received.
5. Schedule of interview will be on :
 - 5.1 **March 9 & 10 (8:30 A.M. for High School; 1:30 P.M. for College) - First batch**
 - 5.2 **March 11 & 12 (8:30 A.M. for High School; 1:30 P.M. for College) - Second batch**
6. Applicants who passed the preliminary interview shall take the final examination. The schedule for the final exam will be announced later.
7. Applicants who passed the final examination shall be scheduled for final interview which shall be informed later.
8. Upon confirmation by the YSFI coordinator, HRD shall release the list of new scholars. They shall be notified through registered mail or through their contact persons (EMI employees).

PLEASE BE GUIDED ACCORDINGLY.

Date	Prepared	Reviewed	Approved	Noted
12-18-2009	 LIBERTA P. PILLARINA Adm. Specialist	 NELLA A. CIDRAN Section Chief	 MARIBEL A. JARO Asst. Senior Manager	 MADAO FUKUDA Managing Director